

No. 23/1/2011-Adm/Vehicle
Appellate Tribunal for Electricity

Core-4, SCOPE Complex, Lodhi Road,
New Delhi, the 13th January, 2012

To

(As per List enclosed)

Subject:Hiring of Official Vehicles – regarding.

Sir,

Please provide your quotation in sealed envelope mentioning “Quotation for Hiring of Vehicles” at monthly rate in this office in the following g proforma:-

Rate per month (for 2400 Kilometers/300 hrs):_____

(Duty hours & Mileage will be calculated on monthly basis)

Rate for extra kilometer after 2400 K.M.: _____

Rate per extra hours after 300 hrs: _____

Extra Charges (if any): _____

Statutory Tax (ex):- _____

Night Duty after 11.00 PM _____

Outstation Duty charges: _____

- I. Vehicle should be Maruti Swift Dezire not before 2011 Make/Model.
- II. Vehicle shall be made available on monthly basis and rate shall be valid for a period on one year from the date of award of contract.
- III. The contract shall be initially for a period of one year to be extended further period on mutually agreed terms & conditions.
- IV. The EMD of successful bidder shall be retained as Security Money and refunded on termination of contract. However, in the event of non-maintaining the terms & condition and unsatisfactory services, Security Money shall forfeit.
- V. In case of non-availability of the vehicle deduction will be made at double the rate calculated for the day/period.
- VI. Payment will be made on monthly basis within 30 days after receipt of the bill.
- VII. Agency will have to submit quotation alongwith earnest money of Rs. 5000/- in shape of DD/PO drawn in the name of Pay and Accounts Officer, Ministry of Power, New Delhi. Quotation received without EMD will not be considered.
- VIII. Quotation should reach this office upto 03.00 p.m. on or before 24th January, 2012 and will be opened at 03.30 p.m., the same day before the representatives of the Agencies willing to attend.

(Amit Sachdeva)
Adm-cum-Accounts Officer

Copy to:-

- (i) Notice Board
- (ii) Web-site of APTEL